

Applicants are required to submit a two-page concept paper for feedback prior to receiving an invitation to submit a full proposal.

**1. Organization Information**

- Organization name and mission
- EIN
- Contact information (optional if submitted through a portal)

**2. Problem or Need Statement**

- Tell us how your proposal addresses the need and who will be served, and what outcome will be achieved.
- Brief supporting data or context (local data if possible), cited health risk sources, i.e.: CHNA, CDC, etc.

**3. Project Description / Proposed Solution**

- Overview of the proposed project or idea
- Key activities or strategies
- How the project addresses the identified need and what short/long term outcomes are expected.

**4. Target Population or Community**

- Who will benefit from the project

**5. Outcomes / Impact**

- Expected short- and long-term outcomes
- How success will be defined or measured (high level)

**6. Timeline**

- General timeframe for implementation/execution/evaluation

**7. Budget Summary**

- Amount requested
- Estimated budget (no detailed breakdown is required at this time)

**8. Sustainability (if applicable)**

- How the project will continue after grant funding ends
- Plans for ongoing funding, partnerships, or integration

## 9. Alignment with CSCHF Priorities

- Brief statement on how the project helps advance CSCHF mission, or funding area

## 10. Conclusion / Next Steps

- Brief closing statement
- Willingness to provide additional information or submit a full proposal

We encourage projects that demonstrate collaboration, sustainability, and measurable community benefit.

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## HELPFUL HINTS

- Clearly explain your project. Be prepared to describe the who, what, where, when, and how of the initiative. Limit the use of buzzwords and jargon throughout your proposal in favor of plain language that accurately describes your intended purpose.
- Collaboration is essential. The most effective programs we support often involve multiple community partners. We'll look at whether you're engaged with relevant stakeholders, and how their participation is informing your proposal.
- Health outcomes are key. Connect the dots and tell us how your activities will lead to better health for members of the community. Select outcomes that will help you know how your grant is doing. The outcomes you choose should be measurable.
- Impact beyond the grant. Describe how the project has the potential to achieve long-term impact by implementing effective models, supporting needed innovation, is time-limited by design, or developing programs that can be sustainably funded or implemented beyond the completion of the grant.
- Ask questions. If you have a question or concern, please contact us at [grants@coppershores.org](mailto:grants@coppershores.org) or by calling 906-523-5920. We are here to help you with your submission.